

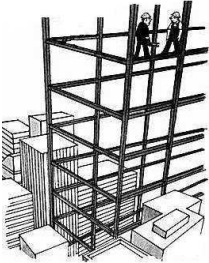
Course Booking Form



Management of Working at Height

Duration: 1 day
 Dates: See below
 Times: 08.45 – 17.00
 Venue: Citrus Training
 16 Bentley Court, Finedon Road Industrial Estate
 Wellingborough

Cost (per person): £120 + VAT (N/A for non-members)
 Other: For further information, please see over
 Tea & coffee and a buffet lunch will be provided



Additional Information

- A variety of CITB-ConstructionSkills grants are:
 - Training Plan Claim** – £27.50 per person, per 6 hour day, for any occupation (in addition to the minimum annual payment of £500)
 - Short Duration Claim** – not applicable, grant for tower scaffold courses is only available via the training plan route
- Companies who have submitted a levy return and paid the resulting levy on time, will qualify for a supplementary bonus of 25% of the grant, paid automatically with each claim.

To Book

Please complete the information below and **fax back to Janice Graham-Wilson on 01767 651550.**

Please reserve the following places on the **Management of Working at Height** course. I have read and agree to the cancellations policy outlined below.

Course date	Close date	Number of places
25 January 2010	16 January 2010	
26 January 2010	17 January 2010	

Name: Signed:

Company:

TERMS & CONDITIONS

Cancellations made more than 21 days prior to the course start date – no charge; cancellations made between 14 – 21 days prior to the start date – 50%*; cancellations made less than 14 days before the course start date –100%* (* Unless the place can be filled, in which case there will be no charge). Bookings can be made after the closing date, but the full charge will be made to the company for each place, with no opportunity for cancellation without incurring the full cost. If, for any reason beyond our control, one of the training providers cancels or postpones all or any part of a course, the Group will not be liable for any costs incurred by the client as a result of the cancellation or postponement. Where possible, a mutually agreeable date will be arranged to run or complete the course.

Management of Working at Height

Further Information

Course Aims

To provide delegates with a thorough understanding of the new 'Work at Height Regulations 2005', dangers associated with this type of work and how to implement the regulations and safe practises into their workplace

Who Should Attend

This programme is designed for Managers and Supervisors who have a responsibility for working at heights within their organisation.

Course Content

- Legislation
- Organisation and planning, competence and risk assessment
- Selection of work equipment; guard rails/toe-boards, working platforms, ladders, positioning systems, fall arrest and restraint systems
- Fragile surfaces
- Falling objects
- Inspections including records and reporting

Additional Information

Delegates should provide a NI number & passport photograph on the day of training for production of ID Cards. Delegates should also provide suitable PPE on the day of training. The content of this course includes awareness of periodic examinations of equipment. The course does not provide full training in maintenance of equipment.