

# Course Booking Form



## Site Safety Plus Health & Safety Awareness

Duration: 1 day

Dates: See below

Times: 08.00 – 16.30

Venue: Citrus Training  
16 Bentley Court, Finedon Road Industrial Estate  
Wellingborough

Cost (per person): £165 + VAT (£185 + VAT non-members)  
Cost includes £50 registration and materials charge

Other: For further course information, please see over  
Tea & coffee and a buffet lunch will be provided  
**Site Safety Plus certificated course** (includes an examination) —  
further details given over



### Additional Information

- A variety of CITB-ConstructionSkills grants are available as a contribution towards the cost of training and developing your workforce:
  - Training Plan Claim** – £27.50 per person, per 6 hour day, for any occupation (in addition to the minimum annual payment of £500)
  - Short Duration Claim** – £35 per person, per day, providing that the person attending is in a construction occupation
- Companies who have submitted a levy return and paid the resulting levy on time, will qualify for a supplementary bonus of 25% of the grant, paid automatically with each claim.

### To Book

Please complete the information below and **fax back to Janice Graham-Wilson on 01767 651550.**

Please reserve the following places on the **Site Safety Plus Health & Safety Awareness** course. I have read and agree to the cancellations policy outlined below.

Course date	Close date	Number of places
<b>12 April 2010</b>	29 March 2010	
<b>22 October 2010</b>	8 October 2010	

Name: ..... Signed: .....

Company: .....

**TERMS & CONDITIONS**

Cancellations made more than 21 days prior to the course start date – no charge; cancellations made between 14 – 21 days prior to the start date – 50%\*; cancellations made less than 14 days before the course start date –100%\* (\* Unless the place can be filled, in which case there will be no charge). Bookings can be made after the closing date, but the full charge will be made to the company for each place, with no opportunity for cancellation without incurring the full cost. If, for any reason beyond our control, one of the training providers cancels or postpones all or any part of a course, the Group will not be liable for any costs incurred by the client as a result of the cancellation or postponement. Where possible, a mutually agreeable date will be arranged to run or complete the course.

# Site Safety Plus Health & Safety Awareness

## Further Information

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### Course Aims

The one-day course aims to ensure that individual responsibilities are understood:

- Why they are carrying out their identified duties
- What is expected of them
- To ensure that they contribute to the safety of the Workplace

At the end of the period of training, Delegates will be able to:

- Understand the need to prevent accidents
- Have an understanding of health and safety law
- Identify how their role fits into the control and management of the site
- Understand the need for risk assessments and method statements
- Appreciate the need to perform safely and to stop and ask for advice if not sure
- Feel obliged to report unsafe acts to prevent an accident

### Who Should Attend

This course is for those who have entered, or are about to enter, the construction and civil engineering industry as a member of the workforce, to help them understand the potential hazards that they face at work on site.

It provides a practical summary of health and safety, welfare and environmental issues identifying individual responsibilities for looking after themselves and others, what the employer's duties are and what should be done if they think anyone's health and safety is being put at risk.

### Course Content

- General responsibilities
- Accident prevention & reporting
- Health & welfare
- Manual Handling
- Work at height
- PPE
- Emergency procedures & first aid
- Fire Prevention and control
- Hazardous substances
- Electrical safety
- Hand-held equipment and tools
- Noise & Vibration
- Site Safety Transport
- Excavations and confined spaces

### Training Methods

A high proportion of discussions, best practice sharing, syndicate exercises and case studies supplemented with classroom based tutorial. Delegates will be continuously assessed during the course in preparation for the final examination.

### Benefits

This course can be used as the preparation training for the CSCS Health & Safety test.

### Additional Information

This is one of the nationally validated Site Safety Plus qualifications:

- Delegates will be continuously assessed during the course and must pass a final examination

Please note: **Delegates can fail through lack of interaction** during the course and from failing to pass the final examination.