

Course Booking Form



SMSTS

Duration: 5 days
Dates: See below
Delegates MUST attend all 5 days in order to achieve successful certification
Time: 8am – 5pm
Venue: Citrus Training
16 Bentley Court, Finedon Road Industrial Estate
Wellingborough
Cost (per person): £570 + VAT (£600 + VAT non-members)
Other: GE700 manual included (usually costs £125 + VAT per person)
Construction Site Managers Safety Certificate
Tea & coffee and a buffet lunch will be provided



Additional Information

- The grant for this course is **£35 per person per day** – and if the employer supplies their seven-digit CITB levy number to the training provider, the claim form will be sent automatically. **Do not include SMSTS days on your training plan.**
- A further **£250 achievement grant** is available upon successful certification.
- Companies who have submitted a levy return, and paid the resulting levy on time will qualify for a supplementary bonus of 25% of the grant (paid automatically with each claim).

To Book

Please complete the information below and **fax back to Janice Graham-Wilson on 01767 651550.**

Please reserve the following places on the **SMSTS** course. I have read and agree to the cancellations policy outlined below.

Course date	Close date	Number of places
19, 26 Feb & 5, 12, 19 Mar 2010	05 February 2010	
4, 11, 18, 25 Jun & 2 Jul 2010	21 May 2010	
10, 17, 24 Sep & 1, 8 Oct 2010	27 August 2010	

Name: Signed:

Company:

TERMS & CONDITIONS

Cancellations made more than 21 days prior to the course start date – no charge; cancellations made between 14 – 21 days prior to the start date – 50%*; cancellations made less than 14 days before the course start date –100%* (* Unless the place can be filled, in which case there will be no charge). Bookings can be made after the closing date, but the full charge will be made to the company for each place, with no opportunity for cancellation without incurring the full cost. If, for any reason beyond our control, one of the training providers cancels or postpones all or any part of a course, the Group will not be liable for any costs incurred by the client as a result of the cancellation or postponement. Where possible, a mutually agreeable date will be arranged to run or complete the course.

SMSTS

Further Information

Course Aims

This programme is designed to enable Managers to help site managers, agents and supervisors to:

- Manage health and safety on site in accordance with current legal provisions, and within the context of their management or supervisory role
- Develop an understanding of responsibilities and accountability for site health, safety and welfare
- Recognise a safe site is efficient, economical and Productive

By the end of the course delegates will be aware of, and be able to:

- Implement all health, safety, welfare and environmental legislation which affects them during their daily work
- Implement new guidance and industry best practice
- State their duties and responsibilities with regards to health, safety, welfare and the environment

Who Should Attend

This course is designed for site managers, agents and persons who are, or are about to be, responsible for planning, organising, monitoring, controlling and administering groups of staff and workforce.

Course Content

Introduction to health and safety law, duties, responsibilities, enforcement and sanctions

- Overviews/explanations of relevant construction activity legislation
- Accident costs, causes, investigation, prevention and reporting requirements
- Risk assessment and 'principles of prevention'
- Safety management systems, policies, plans, performance and measuring
- Management of Contractors
- Development of 'safe systems of work' and permit systems
- Effective communicating
- Behavioural science including awareness of human error
- Motivating safety behaviour

Training Methods

This is one of the nationally validated Site Safety Plus qualifications.:

A high proportion of discussions, best practice sharing, syndicate exercises and case studies supplemented with video and classroom based tutorials. Delegates will be continuously assessed during the course in preparation for the final multiple choice examination.

Benefits

- Assists companies who are seeking to ensure their site managers are trained to meet the requirements of CDM, either in the role of contractor or principal contractor
- Provides essential training for the effective management of Safety on Site
- Participants receive a nationally recognised certificate on completion of the course
- Participants are provided with a GE700 Construction Site Safety Manual, course notes and registration into the Scheme (value £165)

Additional Information

Issue of the most highly regarded Construction Site Managers Safety certificate (valid 5 years) will be awarded to those persons who successfully complete the course including the compulsory final examination (80% pass grade).

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For details of forthcoming courses visit our website at www.nctg.co.uk