

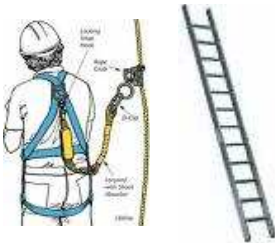
Course Booking Form



Rooftop Safety (including use of harness & ladders)

Duration: 1 day
 Dates: See below
 Time: 9am – 5pm
 Venue: Citrus Training
 16 Bentley Court, Finedon Road
 Industrial Estate
 Wellingborough

Cost (per person): £120 + VAT (£155 + VAT for non-members)
 Other: For further course information, please see over
 Tea & coffee and a buffet lunch will be provided



Additional Information

- A variety of CITB-ConstructionSkills grants are available as a contribution towards the cost of training and developing your workforce:
Training Plan Claim – £27.50 per person, per 6 hour day, for any occupation (in addition to the minimum annual payment of £500)
Short Duration Claim – £35 per person, per 6 hours day, providing that the person attending is in a construction occupation
- Companies who have submitted a levy return and paid the resulting levy on time, will qualify for a supplementary bonus of 25% of the grant, paid automatically with each claim.

To Book

Please complete the information below and **fax back to Janice Graham-Wilson on 01767 651550.**

Please reserve the following places on the **Rooftop Safety** course. I have read and agree to the cancellations policy outlined below.

Course date	Close date	Number of places
27 April 2010	13 April 2010	
27 May 2010	20 May 2010	
23 November 2010	09 November 2010	

Name: Signed:

Company:

TERMS & CONDITIONS

Cancellations made more than 21 days prior to the course start date – no charge; cancellations made between 14 – 21 days prior to the start date – 50%*; cancellations made less than 14 days before the course start date –100%* (* Unless the place can be filled, in which case there will be no charge). Bookings can be made after the closing date, but the full charge will be made to the company for each place, with no opportunity for cancellation without incurring the full cost. If, for any reason beyond our control, one of the training providers cancels or postpones all or any part of a course, the Group will not be liable for any costs incurred by the client as a result of the cancellation or postponement. Where possible, a mutually agreeable date will be arranged to run or complete the course.

Rooftop Safety (including use of harness & ladders)

Further Information

Course Aims

To provide delegates with a thorough understanding of the need for safety, the legislation and dangers associated with working at heights. To enable delegates to be competent when working on roofs and to safely and correctly use harnesses, ladders and steps.

By the end of the course delegates will be able to:

- Summarise the work at height regulations and associated legislation and be fully aware of their legal responsibilities
- Select the correct work equipment and restraint systems to help prevent falls from height thus reducing risk to themselves and others
- Carry out inspections of equipment to ensure they are safe and fit for purpose
- Confidently select and don a harness correctly
- Safely select, position and secure ladders as access points or to use for work

Who Should Attend

This programme is designed for Managers, Supervisors and Operatives, who may need to work at heights, use ladders to do so, and/or require fall arrest protection.

Course Content

The course covers:

- Legislation
- Organisation and planning plus risk assessment
- Prevention of falls
- Fall arrest systems
- Safety awareness including practical exercise
- Access to roofs
- Safe use of ladders and steps including practical exercise

Training methods

A high proportion of discussion and group participation, supplemented with video and classroom based tutorials as well as practical exercises.

Additional Information

Delegates should provide a passport photograph on the day of training for production of ID Cards. For courses held at our centre in Wellingborough we can provide this service on your behalf using our on-site digital camera.

Delegates attending this course should be physically and mentally fit to withstand the rigours of training.

The content of this course includes **awareness** of periodic examinations of equipment. The course does not provide full training in maintenance of equipment. Additional training relating to this subject may be of benefit to delegates (further information available upon request).