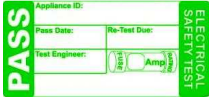


Course Booking Form



Portable Appliance Testing (City & Guilds)

Duration: 1 day
 Dates: See below
 Times: 08.00 – 16.30
 Venue: Citrus Training
 16 Bentley Court, Finedon Road Industrial Estate
 Wellingborough
 Cost (per person): £157 + VAT (£197 + VAT non-members)
 Other: For further course information, please see over
 Tea & coffee and a buffet lunch will be provided



Additional Information

- A variety of CITB-ConstructionSkills grants are available as a contribution towards the cost of training and developing your workforce:
Training Plan Claim – £27.50 per person, per 6 hour day, for any occupation (in addition to the minimum annual payment of £500)
Short Duration Claim – £35 per person, per day, providing that the person attending is in a construction occupation
- Companies who have submitted a levy return and paid the resulting levy on time, will qualify for a supplementary bonus of 25% of the grant, paid automatically with each claim.

To Book

Please complete the information below and **fax back to Janice Graham-Wilson on 01767 651550.**

Please reserve the following places on the **Portable Appliance Testing** course. I have read and agree to the cancellations policy outlined below.

Course date	Close date	Number of places
25 January 2010	11 January 2010	
10 February 2010	27 January 2010	
04 September 2010	21 August 2010	

Name: Signed:

Company:

TERMS & CONDITIONS

Cancellations made more than 21 days prior to the course start date – no charge; cancellations made between 14 – 21 days prior to the start date – 50%*; cancellations made less than 14 days before the course start date –100%* (* Unless the place can be filled, in which case there will be no charge). Bookings can be made after the closing date, but the full charge will be made to the company for each place, with no opportunity for cancellation without incurring the full cost. If, for any reason beyond our control, one of the training providers cancels or postpones all or any part of a course, the Group will not be liable for any costs incurred by the client as a result of the cancellation or postponement. Where possible, a mutually agreeable date will be arranged to run or complete the course.

Portable Appliance Testing (City & Guilds)

Further Information

Course Aims

To provide delegates with a thorough understanding of how to test equipment to the requirements of the IEE code of practice.

The course takes a hands-on approach to learning, including practical exercises.

By the end of the course, delegates will be able to:

- Distinguish between different types of appliances
- Complete formal visual inspections on appliances and identify faults
- Select and complete the appropriate tests using a portable appliance testing machine
- Decide on the most appropriate testing intervals for different appliances

Who Should Attend

This programme is designed for managers, supervisors and operatives who may need to test electrical equipment in the workplace.

Course Content

- Reasons for PAT
- Basic electrical principles
- Identification of equipment types
- Visual inspection
- Practical testing, using PAT equipment
- Choosing a suitable PAT tester
- Microwave emissions testing
- Frequency of testing & management of PAT
- Short test and practical assessment

Training Methods

A high proportion of hands-on demonstrations and practical exercises, which is supplemented with classroom-based tutorials.

A complimentary copy of the IEE Code of Practice for in-service inspection and testing of electrical equipment is supplied along with all necessary PAT equipment for training purposes.

Benefits

This course can be used as the preparation training for the CSCS Health & Safety test.

Additional Information

The content of this courses includes **awareness** of periodic examinations of equipment – it does not provide full training in maintenance of equipment.